

# MURTOA COLLEGE

## BYOD POLICY



### Help for non-English speakers

If you need help to understand this policy, please contact the Principal at Murtoa College or call 53 852 381

### Rationale:

The centrally driven and supported model for the supply of technology resources in education is no longer a model that can meet the demands of teachers and students. Murtoa College values the rich learning experiences that tightly integrated interactions with technology brings.

By facilitating Bring Your Own Device (BYOD), Murtoa College empowers its students and gives them direct involvement in the way they use technology in their learning. At the same time, BYOD enables teachers to build on their experiences in the previous centrally delivered model and adapt to this new heterogeneous BYOD environment without losing the core technological capabilities on which they have been able to rely.

### What is BYOD?

“Bring your own device” (BYOD) refers to students bringing a personally - owned device to school for the purpose of learning. A personally owned device is any technology device brought into the school that is owned by a student or the student’s family. There are different models of BYOD. Murtoa College students will be asked to bring their own laptop (for Year 7 to 12 students) to school.

Dispositions that we are seeking in our students are:

- the ability to use a device to communicate their ideas
- to be able to think critically
- to be able to use a device to collaborate with students and the global community
- to use a device to create and curate content.

### Equity and BYOD

Murtoa College will provide access to technology for all students regardless of the family’s financial situation. All students will have access to ICT resources to fulfill their educational requirements such as access to the use of laptop sets within the class environment. A wireless network with filtered Internet connection is provided to all students in all learning spaces.

### Device Specifications

Hardware Minimum Requirements

- storage 128GB Hard Drive
- RAM 4GB
- integrated webcam and microphone
- wireless capable of 802.11 a/b/g/n.

# MURTOA COLLEGE

## BYOD POLICY



- battery to last 5 hours on a single charge

### Software & Apps

#### Software Minimum Requirements

##### Operating System

- Windows 8.1 or Windows 10 (Home or Pro)
- MacOS 10.12 or above You will need software that allows for:
  - Internet browsing
  - Note taking/Word processing
  - Creating spreadsheets
  - Creating presentations
  - Antivirus protection with current subscription

The school can provide and install appropriate antivirus software.

Students can download 'edustar' software from:

<https://www.edustar.vic.edu.au/catalogue/>

Microsoft Office 365 will be available for all students and is provided by the Department of Education and Training.

This allows students with a school provided email address to download and install full versions of the Microsoft Office Suite via an Office 365 subscription, which is provided at no cost.

Students will be supplied with a username and password, which gives them the ability to download the applications onto their device.

### Student Responsibilities

The following will be the students' responsibility when using the BYOD:

- The device will be used only for learning purposes when in the school grounds
- Not to disclose/share students own portal/internet login details
- Not to hack or bypass any hardware and software
- Not to use the device to knowingly search for, link to, access or send anything that is:
  - o Offensive
  - o Pornographic
  - o Threatening
  - o Abusive
  - o Defamatory
- Agree not to give out their personal information to strangers for their own safety
- Ensure their device is always safe and secure
- Keep their devices safe using carry cases, screen protectors, etc.
- Acknowledge that the school cannot be held responsible for any damage to or theft of their device.
- Agree to use the device according to the teachers' instructions

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# MURTOA COLLEGE

## BYOD POLICY



- Bring a device that matches the school's wireless specifications
- Students will be responsible to bring a device that is fully charged to school
- Students will be held responsible if they cause damage to another students' device.
- Acknowledge that a parent/carer and student must sign the student agreement before bringing the device to school.
- Use devices according to school Acceptable use Agreement and DET policies

Families may choose to purchase insurance for student devices.

### POLICY REVIEW AND APPROVAL

Policy last reviewed	November 2024
Approved by	Principal
Next scheduled review date	November 2027

# MURTOA COLLEGE

## BYOD POLICY



### BYOD FREQUENTLY ASKED QUESTIONS

**Q/ What happens if my child's device is lost or stolen?**

*A/ Any damage to a device that a student brings to school will be the student's responsibility. Theft will be dealt with as part of the school's existing Discipline policy. Families may consider purchasing insurance and/or an extended warranty for the device.*

**Q/ Can the device be charged at school?**

*A/ Most learning spaces do not have the capacity to charge devices. Students need to bring their devices to school fully charged.*

**Q/ Will there be a place at school for devices to be stored?**

*A/ No. Students should keep their device with them at all times. They should not leave them unattended.*

**Q/ Will there be an internet filter applied when the device is used?**

*A / While at school, students are to use the school network which will be restricted by the DET filtered Internet service. All social media sites, and inappropriate sites, are blocked while students are at school.*

**Q/ Does the Department provide any software for students?**

*A/ Yes, the DET provides a number of software programs available for free download. The link is: <https://www.edustar.vic.edu.au/catalogue/>*

**Q/ Will I be able to put my own apps and programs onto my device?**

*A/ Yes. Parents and students are able to install their own apps and programs on their devices. These are at the discretion of the parents.*

**Q/ Will the school be doing a bulk purchase of devices for students to buy?**

*A/ No. The ethos of the BYOD policy is that students will be purchasing the device that best suits their needs and appeals to them the most. Devices can be purchased from local providers such as: Wimmera Office Equipment, Harvey Norman or via the Murtoa College JB HIFI portal. [www.jbeducation.com.au/byod](http://www.jbeducation.com.au/byod)*

**Q/ Will my child be disadvantaged if she can't bring a device to school?**

*A/ No. The school will be able to provide access to devices if they are a required component of the lesson.*

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